

READING BOROUGH COUNCIL

REPORT BY DIRECTOR OF ENVIRONMENT AND NEIGHBOURHOOD SERVICES

TO:	TRAFFIC MANAGEMENT SUB-COMMITTEE		
DATE:	25 th June 2014	AGENDA ITEM:	15
TITLE:	UPDATE ON PARKING ENFORCEMENT CONTRACT		
LEAD COUNCILLOR:	TONY PAGE	PORTFOLIO:	STRATEGIC ENVIRONMENT, PLANNING AND TRANSPORT
SERVICE:	TRANSPORTATION & STREETCARE	WARDS:	BOROUGH WIDE
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1. EXECUTIVE SUMMARY

- 1.1 The purpose of the report is to inform Councillors of the ongoing procurement process in relation to the tendering for a contractor for Parking enforcement services and to note that a report will have been taken to Policy Committee to seek delegated authority to enter into a contract with the preferred supplier in accordance with the Public Contract Regulations 2006 (as amended in 2009).

2. RECOMMENDED ACTION

The Sub-Committee is asked to:

- 2.1 Note the progress made on the retendering of the Parking Enforcement contract and that a report will be taken to Policy Committee on 23 June 2014 with a recommendation for delegated authority to enter into a contract once the tender process is completed. A verbal update will be given to this Sub Committee on the outcome of the Policy Committee.

3. POLICY CONTEXT

- 3.1 To secure the most effective use of resources in the delivery of high quality, best value public service.

4. THE PROPOSAL

- 4.1 The tender is for the provision of services as set out below:
- On and Off Street Civil Enforcement

- Back Office Administration and associated services together with Penalty Charge Notice (PCN) Payment Processing and reconciliation;
- In-Car Camera Services and associated Back Office administration;
- Bus Lane Enforcement and associated back office services;
- Maintenance including Supply and Install of Pay and Display Machines and Secure Cash Collection;
- Virtual Permits System including associated IT Provision and Management of Permit Database;
- Pay by Phone Parking and cashless parking systems with associated IT Provisions.
- With an option to provide during the term of the contract vehicle clamping, vehicle removal, vehicle pound operation and all associated services.

4.2 An OJEU Prior Information Notice (PIN) was issued and an open one stage procedure is being followed where the Pre Qualification Questionnaire (PQQ) and Invitation To Tender (ITT) are combined. There is not considered to be sufficient bidders to merit a separate 2 stage process.

4.3 The enforcement of contraventions in accordance with the Road Traffic Act and the Traffic Management Act 2004 is required as Reading Borough is designated as being a Civil Enforcement Authority.

4.4 For clarity, no other changes are proposed within this report to the rules or to the operation of the current Resident's' Parking scheme or zone designations overall. If any changes are proposed these would be intended to be reported through a separate report(s) to this Committee.

5. CONTRIBUTION TO STRATEGIC AIMS

5.1 To develop Reading as a Green City with a sustainable environment and economy at the heart of the Thames Valley.

5.2 To promote equality, social inclusion and a safe and healthy environment for all.

6. COMMUNITY ENGAGEMENT AND INFORMATION

6.1 A press release is intended to be issued upon entering the contract with the preferred bidder. The contractor will be required to work with Reading Borough Council on the coordination of information to be provided to residents and businesses.

7. LEGAL IMPLICATIONS

7.1 It will be necessary to enter into a contract with the successful tenderer and this is covered in the Policy Committee report of 23 June 2014.

7.2 The tender process is being undertaken in accordance with the Official Journal of the European Union (OJEU) and the Council's Contract Procedure Rules and it is intended to enter into a contract based upon the most economically advantageous tender in terms of the criteria stated in the specifications.

8. FINANCIAL IMPLICATIONS

- 8.1 The value of this contract is estimated between £17m and £35.7m however this figure is indicative and is subject to the outcome of the procurement process as well as subject to whether or not any extension periods are taken up.

9. BACKGROUND PAPERS

- 9.1 Policy Committee Report 23 June 2014.

